



# POLK COUNTY COMMISSIONERS COURT

December 22, 2023

Polk County Regional Health Building, Suite A

10:00 A.M. 2023-137

Livingston, Texas

**NOTICE** Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed:

## Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

1. **CALL TO ORDER, \*INVOCATION \* PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. PRESENTATION OF POLK COUNTY SAFETY COMMITTEE "EXCELLENCE IN SAFETY AWARD" FOR FY2023.

4. **OLD BUSINESS**

A. APPROVE MINUTES OF PREVIOUS MEETING: November 28, 2023 (Regular Session).

**NEW BUSINESS**

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: December 12, 2023 (Regular Session).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

E. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

F. APPROVE UPDATE TO MASTER STREET ADDRESS GUIDE.

G. TRANSFER HOT CHECK RESTITUTION BANK ACCOUNT FROM THE DISTRICT ATTORNEY'S OFFICE TO THE COUNTY TREASURER.

H. APPROVE DISTRICT CLERK'S REQUEST TO ADD CASA AND POLK COUNTY VETERANS PROGRAM TO THE JUROR DONATION PROGRAM.

I. RECEIVE COUNTY TREASURER'S MONTHLY (OCTOBER & NOVEMBER 2023) REPORTS.

6. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. CONSIDER APPROVAL TO DELAY END-OF-YEAR ROLLBACK OF EQUIVALENT COMPENSATORY TIME UNTIL AFTER WORK SCHEDULE AND TIME REPORTING POLICY IS UPDATED.
7. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A. FY2024 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
8. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2024-12 ROOF REPLACEMENT AT 321 N. BEATTY AVENUE.
9. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2024-13 POLK COUNTY COLLEGE-COMMERCE CENTER IMPROVEMENTS.
10. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING BIDS FOR THE FY2021 TEXAS DEPARTMENT OF AGRICULTURE COMMUNITY DEVELOPMENT BLOCK GRANT WATER PROJECT, TDA CONTRACT NO. CDV21-0368.
11. DISCUSS AND CONSIDER ACTION TO AWARD THE CONSTRUCTION CONTRACT FOR THE ONALASKA WATER SUPPLY CORPORATION ELEVATED STORAGE TANK AND ASSOCIATED WORK, WITH POLK COUNTY PORTION TO BE PAID WITH AMERICAN RESCUE PLAN ACT FUNDS.
12. CONSIDER APPROVAL OF THE POLK COUNTY HISTORICAL COMMISSION'S AGREEMENT FOR ARCHITECTURAL DESIGNS AT POLK COUNTY MEMORIAL MUSEUM, TO BE FUNDED BY THE POLK COUNTY HISTORICAL COMMISSION.
13. CONSIDER ANY/ALL NECESSARY ACTION TO UPDATE THE POLK COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN, TO BE FUNDED BY GENERAL LAND OFFICE CONTRACT NO. 22-130-033-E029, AS FOLLOWS:
  - A. AUTHORIZE THE OFFICE OF EMERGENCY MANAGEMENT (OEM) TO ISSUE A REQUEST FOR PROPOSALS (RFP) TO PROCURE A CONTRACTOR.
  - B. SELECT A SCORING COMMITTEE.
14. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING UPDATE OF THE 9-1-1 ADDRESSING POLICY.
15. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING BURKE'S APPLICATION ON BEHALF OF POLK COUNTY FOR MENTAL HEALTH GRANT, TO INCLUDE METHOD OF FUNDING THE REQUIRED 25% MATCH.

ADJOURN

FILED FOR RECORD

By: Sydney Murphy, County Judge

Posted: Monday - December 18, 2023

2023 DEC 18 PM 3:42

*Schelana Hock*

*Sydney Murphy*

SHELANA HOCK  
POLK COUNTY CLERK

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Monday, December 18, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SHELANA HOCK, COUNTY CLERK

BY: *Marylou West* (Deputy)